

# **HOSTEL ROOM ALLOTMENT FOR FIRST YEAR MALE STUDENTS**

❖ HOSTEL ALLOTMENT WILL BE DONE UNDER FOLLOWING CATEGORIES:

**(1) DASA, J&K Prime Minister Scholarship, Kashmiri migrant (2) Outside Delhi (3) Transfer / Hostel Case (4) NCR (5) Delhi**

❖ OUTSIDE DELHI/Kashmiri Migrant/J & K PM Scholarship/DASA CATEGORY **FIRST YEAR** STUDENTS CAN AVAIL TEMPORARY ACCMODATION BEFORE THE REGISTRATION DAY ON PAYMENT OF GUEST CHARGES. HOWEVER NO TEMPORARY ACCMODATION WILL BE ALLOWED AFTER REGISTRATION.

❖ STUDENTS WILL BE ALLOTTED ROOMS AS PER THE SCHEDULE DISPLAYED FROM TIME TO TIME ON INSTITUTE / HOSTEL WEBSITE.

❖ **HOSTEL ROOM ALLOTMENT WILL BE DONE ONLY WHEN THE PROCEDURE GIVEN BELOW IS COMPLETE.**

## **SCHEDULE OF HOSTEL ALLOTMENT**

Sr. No.	Category	Dates
1.	<b>DASA, J&amp;K PM Scholarship, Kashmiri Migrant and Outside Delhi</b>	29 <sup>th</sup> , 30 <sup>th</sup> , 31 <sup>st</sup> July, 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> August
2.	All other Categories	To be notified later

## **HOSTEL ALLOTMENT PROCEDURE**

1. The student will apply **ONLINE** in their account on the institute website [www.imsnsit.org](http://www.imsnsit.org) for hostel accommodation.
2. After submitting the **ONLINE** request, the student will take the printout of the Hostel Requisition Form and submit the duly signed FORM in Hostel office along with the supporting documents.
3. Shortlisted eligible applicants will receive an email in their email account (as declared in their Profile on NSIT's Institute Management System) regarding date and time of hostel room allotment. The same will also be put on the notice board.
4. The student must be present in the hostel at the time of room allotment. The provisional room allotment will be done through lottery. **Room once allotted will not be changed under any circumstances.**
5. **Parents are requested to kindly attend the orientation program in the Hostel.**
6. Once the room is allotted, the student will have to deposit the Hostel Fee and Mess Fee within the stipulated time using Credit Card / Debit Card / Net banking / CASH deposit at any branch of State Bank of India in India by generating the e-Challan.
7. The fee payment window will be active for two days. If the student fails to deposit the fees, then his room allotment will be automatically cancelled by the system.

8. The student will have to submit the original Depositor Copy of e-Challans of Hostel Fee and Mess Fee in the hostel office immediately. They should retain a photocopy of this Depositor Copy for their record. The student will then be issued hostel I-card and can take possession of the room.
9. **Note:** The student will be considered bona-fide resident of the hostel only when he/she has been issued hostel I-card.
10. Hostel room charges are different for Single Seated, Double Seated rooms. Accordingly, the students must clearly indicate his choice for Double Seated rooms.

**Documents required to be submitted along with the Hostel Requisition Form:**

1. Self-attested copy of Confirmation of Provisional Admission in B. E. program at NSIT
2. Self-attested copy of NSIT Admission Fee Slip
3. Five Color Photos (Two Stamp size and Three passport size)
4. Original / Self-attested Photocopy of Parent's I-card (for parent's signature verification).
5. Original / Self-attested copy of Latest Residential Address Proof: Telephone / Electricity Bill / Bank Pass Book (after January 2017).
6. **It is mandatory for all non-Delhi resident students to declare their local guardian and get their form signed by their local guardian.**
7. **It is mandatory for Outside Delhi/DASA/J&K (AICTE) students to submit a self-attested Photocopy of Local Guardian's I-card (for local guardian's signature verification).**
8. **It is mandatory for transfer/hostel resident cases to submit proof of Transfer / Hostel Residence (in school) and Proof of outside Delhi address.**
9. Following Hostel and Mess Fee receipts are required:

**A. : Rs.16000-00 (One time at the time of admission) + following per Semester Fee**

**Room Rent per semester**

S.NO.		Single Seated Amount (Rs)	Double Seated Amount (Rs)	Triple Seated Amount (Rs)
1.	<b>B.E. Students</b>	<b>19000-00</b>	<b>17500-00</b>	<b>16000-00</b>
2.	<b>M.Tech/TRF</b>	<b>21000-00</b>	<b>19000-00</b>	<b>17500-00</b>

**B. Rs. 15,000/- as Hostel Mess Advance Charges per semester**



Prof. S. P. Singh  
(Chief Warden)

Copy to

1. PS to Director
2. PA to Registrar
3. Chairman Admission Committee-2017
4. IMS Coordinator
5. All Notice Board