

HOSTEL ROOM ALLOTMENT FOR FIRST YEAR STUDENTS AND FRESH HOSTEL APPLICANTS (3rd, 5th and 7th semester)

- ❖ HOSTEL ALLOTMENT WILL BE DONE UNDER FOLLOWING CATEGORIES:
 - (1) DASA (2) Outside Delhi (3) Transfer / Hostel Case
 - (4) NCR (5) Delhi (FAR) (6) Delhi (Near)
- ❖ OUTSIDE DELHI CATEGORY AND PHYSICALLY HANDICAPPED **FIRST YEAR** STUDENTS WILL BE PROVIDED TEMPORARY ACCMODATION ON THE REGISTRATION DAY ITSELF. HOSTEL ROOM ALLOTMENT WILL BE DONE ONLY WHEN THE PROCEDURE GIVEN BELOW IS COMPLETED.
- ❖ DELHI CATEGORY STUDENTS WILL BE ALLOTTED ROOMS AS PER THE SCHEDULE DISPLAYED FROM TIME TO TIME ON INSTITUTE / HOSTEL WEBSITE & NOTICE BOARDS OF INSTITUTE.

HOSTEL ALLOTMENT PROCEDURE

1. The student will apply **ONLINE** in their account on the institute website www.imsnsit.org for hostel accommodation.
2. After submitting the **ONLINE** request, the student will take the printout of the Hostel Requisition Form and submit the duly signed FORM in Hostel office along with the supporting documents.
3. Shortlisted eligible applicants will receive an email in their email account, that they have filled in their Profile in NSIT's Institute Management System website, regarding date and time of hostel room allotment. The same will also be put on the notice board.
4. The student must be present in the hostel office at the time of room allotment. The provisional room allotment will be done through lottery.
5. Once the room is allotted, the student will have to deposit the Hostel Fee and Mess Fee within the stipulated time using Credit Card / Debit Card / Net banking / CASH deposit at any branch of State Bank of India in India by generating the e-Challan.
6. The fee payment window will be active for two days. If the student fails to deposit the fees, then his room allotment will get automatically cancelled by the system.
7. The student will have to submit the original Depositor Copy of e-Challans of Hostel Fee and Mess Fee in the hostel office immediately. They should retain a photocopy of this Depositor Copy for their record. The student will then be issued hostel I-card and can take possession of the room.
8. NOTE that the student will be considered bona fide resident of the hostel only when he/she has been issued hostel I-card.
9. Hostel room charges are different for Single Seated, Double Seated, Triple seated (AC / Non AC - for girls only). Accordingly, the students must clearly indicate his/her choice for Double Seated (for boys) and AC/Non AC (for girls).

Documents required to be submitted along with the Hostel Requisition Form:

1. Self-attested copy of Confirmation of Provisional Admission in B. E. program at NSIT
2. Self-attested copy of NSIT Admission Fee Slip
3. Five Color Photos (Two Stamp size and Three passport size)
4. Original and Self-attested Photocopy of Parent's I-card (for parent's signature verification).
5. Self-attested Photocopy of Local guardian's I-card (for local guardian's signature verification). This is mandatory for Outside Delhi students.
6. Original and Self-attested copy of Latest Address Proof: Telephone / Electricity Bill / Bank Pass Book (after January 2016).
7. Proof of Transfer / Hostel Residence (in school) and Proof of Outside Delhi address (Mandatory for transfer cases)
8. Following Hostel and Mess Fee receipts are required:

A. : Rs.16000-00 (One time at the time of admission) + following per Semester Fee

Non Air Conditioned Room

S.NO.		Single Seated Amount (Rs)	Double Seated Amount (Rs)	Triple Seated Amount (Rs)
1.	B.E. Students	18000-00	16500-00	15000-00
2.	M.Tech/TRF	20000-00	18000-00	16500-00

Air Conditioned Room in GH-II (Triple Seated):

S.NO.		B.E. Amount (Rs)	M.Tech/TRF Amount (Rs)
	TOTAL	18000-00	20000-00

B. Rs. 15,000/- as Hostel Mess Charges per semester

**PROCEDURE TO BE FOLLOWED BY ALL STUDENTS WHO WERE
HOSTEL RESIDENT IN PREVIOUS SEMESTER
(i.e. BH-I, BH-II, BH-III, GH-I, GH-III Hostels)**

1. The student will apply ONLINE (www.imsnsit.org) for hostel accommodation.
2. The provisional room allotment will be done through lottery or as per the discretion of concerned Hostel Authorities. The student should be present at time of room allotment.
3. Once the room is allotted, the student will have to deposit the Hostel Fee and Mess Fee within the stipulated time using Credit Card / Debit Card / Net banking / CASH deposit at any branch of State Bank of India in India by generating the e-Challan.
4. The fee payment window will be active for two days. If the student fails to deposit the fees, then his room allotment will be cancelled.
5. The student will have to submit the original Depositor Copy of e-Challans of Hostel Fee and Mess Fee in the hostel office immediately. They should retain a photocopy of this Depositor Copy for their record. The student will then be issued hostel I-card and can take possession of the room.
6. **NOTE that the student will be considered a bona fide resident of the hostel only when he/she has been issued hostel I-card.**
7. Hostel room charges are different for single seated, double seated, triple seated (AC/Non AC for girls only). Accordingly, the students must indicate his/her choice for double seated (for boys) and AC/Non AC (for girls).
8. Following Hostel and Mess Fee receipts are required:

A. : Semester fees

Non Air Conditioned Room

S. NO.		Single Seated Amount (Rs)	Double Seated Amount (Rs)	Triple Seated Amount (Rs)
1.	B.E. Students	18000-00	16500-00	15000-00
2.	M.Tech/TRF	20000-00	18000-00	16500-00

Air Conditioned Room in GH-II (Triple Seated):

S. NO.		B.E. Amount (Rs)	M.Tech/TRF Amount (Rs)
	TOTAL	18000-00	20000-00

B. Rs 15,000/- as Hostel Mess Charges per semester

Procedure of Room Allotment in GH-II

All rooms of Girl's Hostel will be triple seated. GH-II is fully air conditioned, and the rooms will be allotted to Girl's student as follows:

Sr. No.	Year	No. of Seats
1.	I	21
2.	II	20
3.	III	20
4.	IV	20

- i. Applications will be invited from all willing girl students by August 2016.
- ii. First Priority will be given to students admitted under DASA.
- iii. First year students will be allotted rooms on the basis of their JEE rank. The allotment of room to students will be done via lottery.
- iv. Separate merit list (based on result of 2nd, 4th and 6th Semester) will be prepared for 3rd /5th /7th semester students.
- v. Rooms will be allotted to 3rd / 5th / 7th semester students based on their merit list.
- vi. In case of any unfilled seats, they will be transferred to the other year student.
- vii. Applications will once again be invited from all willing girl students in May next year, and allotment will be done as described above.

HOSTEL CHARGES

A. ONE TIME AT THE TIME OF ADMISSION:

S.NO.		Amount (Rs.)
1.	Medical OPD	6000.00
2.	Hostel Development Charges	10000.00
	TOTAL	16000-00

B. PER SEMESTER

1. B.E. Students:

S. NO.		Single Seated Amount (Rs)	Double Seated Amount (Rs)	Triple Seated Amount (Rs)
1.	Hostel Accommodation Rent Charges.	12000-00	10500-00	9000-00
2.	Civil/ Electrical /Maintenance Charges	3500-00	3500-00	3500-00
3.	Security Services	2500-00	2500-00	2500-00
	TOTAL	18000-00	16500-00	15000-00

2. M.Tech /TRF :

S. NO.		Single Seated Amount (Rs)	Double Seated Amount (Rs)	Triple Seated Amount (Rs)
1.	Hostel Accommodation Rent Charges.	14000-00	12000-00	10500-00
2.	Civil/ Electrical /Maintenance Charges	3500-00	3500-00	3500-00
3.	Security Services	2500-00	2500-00	2500-00
	TOTAL	20000-00	18000-00	16500-00

3. For Air Conditioned Room in GH-II (Triple Seated)**:

S.NO.		B.E. Amount (Rs)	M.Tech/TRF Amount (Rs)
1.	Hostel Accommodation Rent Charges.	12000-00	14000-00
2.	Civil/ Electrical /Maintenance Charges	3500-00	3500-00
3.	Security Services	2500-00	2500-00
	TOTAL	18000-00	20000-00

**Students residing in air-conditioned hostel will have to deposit Rs. 5,000/- (nonrefundable) per semester as electricity charges (in addition to room rent).

C. Co-operative Mess Advance:

S.NO.		Amount (Rs.)
1.	Co-Operative Mess Advance	15000-00
	TOTAL	15000-00

D. Extra charges for B. E. student's accommodation during Summer Vacation (June/July) will be

- i. AC Room Rs. 1500/- per student/month
- ii. Non AC room Rs. 1000/- per student/month

- ❖ Hostel Fee, once deposited by students, is non-refundable and shall not be refunded to any student in any case (unless room is not allotted by hostel authority).
- ❖ The above fees are likely to be revised every year.