

NETAJI SUBHAS INSTITUTE OF TECHNOLOGY
AZAD HIND FAUZ MARG, SECTOR-3, DWARKA
NEW DELHI- 110078.

No.F.220(104)/Vol-9/Reg-2016/Acad./NSIT/ 261

Dated: 30/6/17

OFFICE ORDER

Director, NSIT is pleased to constitute the following committees for **Registration/ Orientation/ Welcome programme for newly admitted Students in B.E. courses 2017.** The programme will be started from 1st August 2017 as per schedule given below:

S.No.	Branch	Date	Time of Regn.	Orientation Programme
1.	ECE, BT	01.08.2017	9.30 to 11 a.m	11.15 to onward
2.	COE,IT	02.08.2017	9.30 to 11 a.m	11.15 to onward
3.	ICE, MPAAE & ME	03.08.2017	9.30 to 11 a.m	11.15 to onward

Therefore following committees may be considered for approval:

1. Organizing Committee:

- Prof. M.P.S. Bhatia, Chairperson
- Dr. Kunwar Singh, ECE
- Student ICE - 4th year - To be nominated by Prof. M.P.S. Bhatia
- Student IT - To be nominated by Prof. M.P.S. Bhatia
- Mrs. Lalita Kapoor, Academic UG
- Shri Pankaj Agarwal, Academic UG

2. Registration Committee:

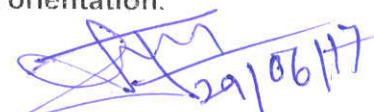
- Prof. J. Jena, Chairperson
- Dy.Registrar (Accounts)
- Dy. Registrar (Academic)
- S.O. I and II, Academic UG
- Mrs. Kusum Sharma, Academic UG
- Shri Birender Kumar, Academic UG

3. Horticulture and Stage Management Committee:

- Mr. Pradeep Deswal
- AHO
- AAO, Shri Surya Prakash
- Shri Sanjay Singh, Attendant, Academic UG
- Non- Gr.Clerk (Society-AK) Acad.UG

The financial expenditures involved will be processed and managed by individual Committee as per Govt. rules and committees will be responsible for successful completion of work on the due date.

The HODs & faculty of concerned divisions will be present at the time of welcome address in the auditorium on the scheduled dates. Faculty members of school of Applied Sciences are required to be present on all 3 days of orientation.


29/06/17
Dean (UGS)

Copy to:

1. Dean UGS
2. Dean PG
3. All HODs
4. Chairman B.E. Admission Committee 2017: For information and necessary action accordingly.
5. All Registration officers
6. D.R.(Accounts)
7. Dean Student Welfare
8. Coordinator CIMS: with the request to place it on Institute website
9. All members of Registration/ Orientation/Welcome Programme Committee(s)
10. DDO
11. AR O/o the Director
12. All Notice Board



Deputy Registrar (Acad.)