

**NETAJI SUBHAS INSTITUTE OF TECHNOLOGY
AZAD HIND FAUZ MARG, SECTOR-3, DWARKA
NEW DELHI-110078**

NO.F.84(438)/MOKSHA/2016-17/DSW/NSIT/

Dated: 08.03.2017

NOTICE INVITING QUOTATION

Sealed item rate tenders in two Bid system (Technical Bid and Financial Bid in two separate envelopes) are hereby invited on behalf of Board of Governors, NSIT, New Delhi from the agencies fulfilling the eligibility criteria given below for the following services.

Name of Event :- Cultural Festival Moksha-17 in NSIT, Dwarka.

Sub-Head :- Event Management Services for Moksha-17.

Estimated Cost :- Rs. 12,00,000/-

EMD: Rs. 60,000/- in shape of DD in favor of Director, NSIT along with Quotations as part of Technical Bid.

Time Allowed: 3 days

Schedule of Quantity: As per Annexure A

Terms and Conditions: As per Annexure B.

Eligibility Criteria:

1. The agency must be registered for Service Tax.
2. The agencies must have satisfactorily completed at least one similar event management contract in any govt.department/autonomous body/PSU during last five years of value not less than Rs.10 Lakh.
3. The bidder must have the confirmed availability of the star artist whom the bidder proposes to arrange while submitting the tender conveyed by such artist to the bidder.

Similar contract means providing event management services consisting of hiring of a star artist of repute from amongst the list attached as Annexure C along with sound and light arrangement. Similar services must have been provided to any govt. department/autonomous body or PSU.

Last Date For Submission Of Tender:

Tenders must reach in the office of the undersigned upto 3pm on 20th march, 2017. Tender shall be opened on the same day at 3:30 pm in Room No. 001, Admin Block, Sec-3 Dwarka, New Delhi-110078 by the purchase committee.

Documents to be submitted in the Technical Bid:

1. Self Attested Copy of Service Tax Registration Certificate.
2. Self Attested Copy of Service Tax return for the period of April- September 2016.
3. Self Attested Copy of the performance certificate issued by the concerned govt.department/autonomous body/PSU where the bidder carried out similar service contract as required at serial no. 2 of eligibility criteria.
4. Self Attested Copy of the confirmed availability conveyed by the star artist whom the bidder propose to arrange for performance at NSIT.

5. Earnest money deposit for an amount of Rs.60,000/- in form of Demand Draft/Pay Order issued by a Scheduled Bank in the favour of Director, NSIT.
6. Acceptance of Terms and Conditions (Annexure-B) signed by the Bidder with seal.
7. Self Attested Copy of PAN card.

Documents to be submitted in the Financial Bid:

1. Duly filled and signed Financial Bid (Annexure-A)

The tender document may be obtained from the Store & Purchase section of NSIT or may be downloaded from the official website of NSIT www.nsit.ac.in.

Evaluation of Tenders:

Technical Bids: Technical Bids shall be evaluated strictly on the basis of eligibility criteria as prescribed. Any bidder who does not fulfill the provisions of eligibility criteria shall be disqualified.

Financial Bids: Financial Bids shall be opened for only those bidders who qualify the eligibility criteria. The contract shall be awarded to the bidder whose overall tendered amount [aggregate of all the items] is found to be lowest.

Assistant Registrar (S&P)

ANNEXURE-A

NETAJI SUBHAS INSTITUTE OF TECHNOLOGY
AZAD HIND FAUJ MARG: SECTOR-3 DWARKA
NEW DELHI -110078

FINANCIAL BID

Name of Event: Cultural Festival Moksha-17 in NSIT Dwarka

Part A: Stage & Tent Arrangement during 29th-31th March 2017

Sl. No.	Description	Quantity	Unit	Rate including taxes and other charges.	Amount
1.	Erection of 6 feet high 56 feet × 40 feet size MAIN STAGE made of M.S. pipes and plywood top strong enough to organize various cultural events over it and also including 6 feet high 20 feet × 8 feet size ramp attached with the stage at MOKSHA GROUND for 3 days i.e. from 29 th to 31 st March, 2017	1 job	Each		
2.	Erection of 4 feet high 40ft × 32ft size 2 nd Stage made of MS pipes for frame and plywood at top and also including erection of 16ft × 8ft size ramp of same height made of MS pipes for frame and plywood at top. The Stage will also consist a 30ft × 10ft size Backdrop made of black cloth on wooden frame for 3 days i.e. from 29 th to 31 st March, 2017	1 job	Each		
3.	Hiring of 300 no. single seated Cushion Chairs for 3 days i.e. from 29 th to 31 st March, 2017	300 no.	Each		
4.	Hiring of 60no.ThreeSeaters (sofa) for 3 days i.e. from 29 th to 31 st March, 2017	60 no.	Each		

5.	Hiring of 250 no. 6ft.x3ft. Wooden tables with covers and frills for 3 days i.e. from 29th to 31st March, 2017	250 no.	Each		
6.	Erection of 15 no. 9 ^{ft} .High stalls of size 15ft.x15ft. made of MS pipes and fabric in circular with middle High pole for fancy food arena for 3 days i.e. from 29th to 31st March, 2017	15 no.	Each		
7.	Erection of 20 no. German Made Pagodas(diameter 33 ft..X height 16 ft.) for fancy food arena for 3 days i.e. from 29th to 31st March, 2017	20 no.	Each		
8.	Hiring of 60 no. 18ft.x 6ft.Woolen Carpet for 3 days i.e. from 29th to 31st March, 2017	60 no.	Each		
9.	Provision of 30 no. Black Color Large curtains (15ft X 15ft) (for making green rooms) for 3 days i.e. from 29th to 31st March, 2017	30 no.	Each		
10.	Hiring of 40 no. standard size single Bedding (consisting of one mattress, one bed sheet, one blanket and one pillow) for 3 days i.e. from 29th to 31st March, 2017	40 no.	Each		
11.	Provision of 100 no. 500watt Halogens lights for 3 days i.e. from 29th to 31st March, 2017	100 no.	Each		
12.	Provision of 50 no. 400 watt White lights (metal halide) for 3 days i.e. from 29th to 31st March, 2017	50 no.	Each		

13.	Provision of 50 no. Extension wires and extension boxes for 3 days i.e. from 29th to 31st March, 2017	50 no.	Each		
14.	8ft high 1800 runningft long side walls made up MS pipes and Steel Barricading for barricading and fencing for 3 days i.e. from 29th to 31st March, 2017	1 job	Each		
15.	4 ft high Double Barricading in front of Main Stage with Steel barricading for 3 days i.e. from 29th to 31st March, 2017	1 job	Each		
16.	20 ft long Bamboo barricading for regulating vehicular movement at 5 different locations for 3 days i.e. from 29th to 31st March, 2017	5 no.	Each		
17.	Hiring of 6 no. 1 ft high risers to place the drums and other instruments for 3 days i.e. from 29th to 31st March, 2017 2017.	6 no.	Each		
18.	Hiring of 3.5 km running LED lights along the pathways of college for 3 days i.e. from 29th to 31st March, 2017	1 job	Each		
19.	Hiring of 125 KVA Generator for Main Stage and other locations for for 3 days i.e. from 29th to 31st March, 2017 for 8 hours on all the three days including all charges i.e. operator charges and Fuel charges, etc. as stand by arrangement in case there is electricity breakdown in the campus.	1job	Each		

Note: The Rates quoted against each Item shall be for the complete period as mentioned against each Item.

Signature and Stamp of Bidder: _____

Date: _____

Name of Event: Cultural Festival Moksha-17 and in NSIT Dwarka

Part B: Sound & Light Arrangement during 29th-31st March 2017

Sl. No.	Description	Quantity	UNIT S	Rate including taxes and other charges	Amount																																																						
1.	<p>Sound Arrangements for the Main Stage for a period of 3 days i.e. from 29th to 31st March, 2017 consisting of the following:</p> <table border="1"> <thead> <tr> <th>Items</th> <th>Quantity</th> </tr> </thead> <tbody> <tr><td>Verteg4888 Line Array</td><td>10</td></tr> <tr><td>Verteg 4889 Bass</td><td>10</td></tr> <tr><td>DAS AERO 12 Center fill</td><td>8</td></tr> <tr><td>Digital Mixer(SC 48)</td><td>1</td></tr> <tr><td>Drum kit</td><td>1 set</td></tr> <tr><td>Mikes(SHURE)</td><td></td></tr> <tr><td>Side Fill Bass (SRX 728)</td><td>4</td></tr> <tr><td>Cordeo Mikes (SM57,SM68)</td><td>25</td></tr> <tr><td>Cordless Mikes(SHURE SCN 1267)</td><td>10</td></tr> <tr><td>In Ear Monitor</td><td>10</td></tr> <tr><td>CD Player</td><td>1</td></tr> <tr><td>Guitar Amplifiers</td><td>5</td></tr> <tr><td>Keyboard Amplifiers</td><td>3</td></tr> <tr><td>Monitors</td><td>12</td></tr> <tr><td>Guitar Bass Amplifiers</td><td>3</td></tr> <tr><td>Di Boxes</td><td>15</td></tr> <tr><td>Side Fill (SRX 725)</td><td>4</td></tr> <tr><td>Delay Towers(DAS AERO 12)</td><td>2</td></tr> <tr><td>LEAD AMPLIFIERS</td><td>1</td></tr> <tr><td>Band Graphic Equalizers</td><td>1</td></tr> <tr><td>Compressors Limit</td><td>1</td></tr> <tr><td>Revert</td><td>2</td></tr> <tr><td>Noise Gates</td><td>4</td></tr> <tr><td>Guitar Cabinet(4X12)</td><td>4</td></tr> <tr><td>Bass Cabinet(4X10)</td><td>2</td></tr> <tr><td>Truss- 4 sided all</td><td>1</td></tr> </tbody> </table>	Items	Quantity	Verteg4888 Line Array	10	Verteg 4889 Bass	10	DAS AERO 12 Center fill	8	Digital Mixer(SC 48)	1	Drum kit	1 set	Mikes(SHURE)		Side Fill Bass (SRX 728)	4	Cordeo Mikes (SM57,SM68)	25	Cordless Mikes(SHURE SCN 1267)	10	In Ear Monitor	10	CD Player	1	Guitar Amplifiers	5	Keyboard Amplifiers	3	Monitors	12	Guitar Bass Amplifiers	3	Di Boxes	15	Side Fill (SRX 725)	4	Delay Towers(DAS AERO 12)	2	LEAD AMPLIFIERS	1	Band Graphic Equalizers	1	Compressors Limit	1	Revert	2	Noise Gates	4	Guitar Cabinet(4X12)	4	Bass Cabinet(4X10)	2	Truss- 4 sided all	1	1 job	Each		
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	Drum kit mic	2																																														
2.	Light and other miscellaneous Arrangements for the Main Stage for a period of 3 days i.e. from 29th March, 2017 to 31st March, 2017 consisting of the following:		1 job	Each																																												
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3. Sound and Light Arrangements for the Mini Stage for a period of 3 days i.e. from 29th to 31st March, 2017 consisting of the following:

ITEMS	QUNATITY IN NUMBERS			
	ADDITIO NAL STAGE	MAIN AUDI	ADMI N	TOTAL QUANTI TY
1. Top Verteg	6	4	2	12
2. Bass	4	2	2	8
3. Monitor	2	2	4	8
4. Corded Mike	4	4	-	8
5. Cordless Mike	3	3	-	6
6. Amplifier	6	5	1	12
7. Items	1	-	-	1
8. Truss- D shaped Truss	1	-	-	1
9. LED pan DIGITS	10	-	-	10
10. Par Can	10	-	-	10
11. Moving heads	2	-	-	2
12. Follow spot	1	-	-	1
13. Haze Machine	1	-	-	1
14. Sharpie	3	-	-	3
15. Beams	2	-	-	2
16. DJ Console	2	-	-	2
17. LED	1	-	-	1

1 job

Each

4.	<p>Additional Requirement for the performance OF THE STAR ARTIST</p> <p>The Star night shall be organized at the main stage on 30/31st March 2017 depending upon the availability of the star artist on these days. The said star artist shall be arranged by the Event Manager. All necessary Sound and Light arrangements, in addition to the normal Sound and Light arrangement for the main stage as prescribed at serial no. 1 and to above, shall be made by the Event Manager to the requirements and complete satisfaction of the artist.</p>	1 Job	Each		
	GRAND TOTAL:	In Figures			
		In Words			

Part C: Star night: Live Performance on 30.3.2017 or 31.3.2017

S.N O.	Description	Quan tity	Unit	Rate include in taxes and charges for the total number of days mentioned in the description against each item	Amount
1.	<p>The event Manager shall arrange the star night either on 30.3.2017 or 31.03.2017 depending upon the availabilty of the artist on either on these days, by live performance of any of the following artists:</p> <ol style="list-style-type: none"> 1. Arijit Singh 2. KanikaKapoor 3. SalimSulaeman 4. ShreyaGHoshal 5. Sonu Nigam 6. FarhanAkhtar 7. Vishal Shekar 8. AnkitTiwari 9. Diljit Dosanjh 10. Amit Trivedi <p>The star artist shall perform at the main stage of NSIT on 30.3.2017 or 31.3.2017. The Rates for the star performance are inclusive</p>				

	<p>of the fee of the artist, travelling charges, boarding, food etc. ,all complete and nothing extra shall be payable on any account.</p> <p>NOTE:Only one artist has to be arranged by the event manager from the abovelist.</p>				
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GRAND TOTAL of Part A, Part B & Part C:

(in Figures) _____ Rs (in words) _____

Note: The Rates quoted against each Item shall be for the complete period as mentioned against each Item.

Signature and Stamp of Bidder: _____

Date: _____

NETAJI SUBHAS INSTITUTE OF TECHNOLOGY
AZAD HIND FAUJ MARG: SECTOR-3 DWARKA
NEW DELHI -110075

TERMS AND CONDITIONS

Name of work: Cultural Festival Moksha-2017 in NSIT Dwarka

Sub-Head: Event Management Services for Cultural Festival Moksha-17.

1. The prices are net including cartage loading, unloading, service tax etc and nothing extra shall be payable on any account.
2. Any tender with incomplete information or quotes is liable to be cancelled.
3. The quantities in the tender are approximate and may vary depending upon the actual requirement at the time of execution. However any deviation,if required,shall be carried out only after instructions in writing from the Faculty-in-Charge.The payment for such deviations shall be made or deducted at the contract rates.
4. The material shall be of specified quality.
5. Applications without earnest money shall be rejected outrightly.
6. 100% payment shall be made only after satisfactory completion of services.
7. The earnest money deposit of the successful bidder to whom the contract is awarded shall be converted into Performance Guarantee which shall be released only after successful completion of services.
8. If any bidder withdraws his bid after submission of bid, the earnest money deposit of such bidder shall be forfeited absolutely.
9. If the agency fails to provide the service to the satisfaction of the institute such as inferior quality of service or failing in providing the mentioned services in part or full in time, NSIT can impose suitable penalty and in such case decision of Director, NSIT shall be final and binding on the contractor.
10. In case,the service provider to whom the contract is awarded refuses to perform the contractual obligations, the Performance Guarantee of such person shall be forfeited absolutely and such person shall be blacklisted from participation in tenders at NSIT in future.
11. No tools and plants shall be issued by NSIT.
12. Electricity for the scope of work, as per ANNEXURE-A, shall be provided by the NSIT free of cost.

13. NSIT reserves the right to cancel the tender and service order in full or part before the date of start and no compensation shall be entertained in such circumstances.
14. All the necessary safety precautions shall be taken while providing services by the service provider.
15. The contractor shall indemnify NSIT against any accident causing any financial loss or injury and/or loss to the contractor or his workmen while providing the services..
16. All installations as given in **ANNEXURE-A** shall be put in order by 11:00 am of 29/03/2017

Special Terms and Conditions

1. The whole event is meant for the NSIT students, faculty, officers, staff of NSIT or other guests invited by NSIT authorities only. The event manager can neither sell tickets nor issue passes to anyone and nor can he extend any sort of invitation to anyone whatsoever for any of the events being organized at NSIT campus during the contract period.
2. The erection of hoardings, banners, flexes etc. inside NSIT campus will be carried out in consultation with the Officer in Charge Estate Management, NSIT.
3. The event manager is advised to visit the campus before quoting the rates to assess the scope of work and site conditions.
4. During three days of festival expected footfall is 50,000 people with more than 10,000 people for Star Night.
5. Besides the contract amount, the service provider shall be entitled to raise sponsorship from the corporate. However, no sponsorship advertisement shall be allowed from the manufacturers or traders of alcoholic liquor, tobacco and tobacco products ,betting,gambling,condoms etc.at any cost.
6. Neither direct advertisements nor proxy advertisements for any liquor or tobacco product or condoms, betting and gambling agencies/sites or any other banned items shall be allowed inside the NSIT campus. Besides this, hoardings, banners or flexes containing obscene contents shall not be allowed for display.
7. The event manager shall have to remove all his material including advertisement on or before 02/04/2017.
8. The event manager shall ensure that there is no loss or damage to any NSIT property due to any act of him. Loss, if any, shall be recovered from the event manager. The decision of the Director,NSIT regarding the calculation of the amount of loss shall be final and binding on both the parties i.e. NSIT and the event manager.

Officer-In-charge (S&P)

I have read all the above-mentioned terms and conditions and accept them and unconditionally for providing the service.

Signature and Stamp of the Bidder: _____
Date: _____

Annexure-C

List of Artists Of Repute

1. **Amitabh Bachchan**
2. **Salman Khan**
3. **Aamir Khan**
4. **Shahrukh Khan**
5. **Akshay Kumar**
6. **Siddharth Malhotra**
7. **Randeep Hooda**
8. **Arjun Kapoor**
9. **Priyanka Chopra**
10. **Katrina Kaif**
11. **Sail Ali Khan**
12. **Ritesh Deshmukh**
13. **Jacqueline Fernandes**
14. **Neha Kakkar**
15. **Sukh-E**

16. Preet Harpal
17. Anil Kapoor
18. Varun Dhawan
19. Ranbir Kapoor
20. Ranveer Singh
21. Deepika Padukone
22. Sonam Kapoor
23. Nawaziddin Siddiqui
24. Rishi Kapoor
25. Tushar Kapoor
26. A.R. rahman
27. Javed Akhtar
28. Gurdas Mann
29. Dilijit Dosanjh
30. Daler Mehendi
31. Mika Singh
32. Ankit Tiwari
33. Pareenti Chopra
34. Huma Quereshi
35. Shreya Ghoshal
36. Sunidhi Chauhan
37. Arijit Singh
38. Atif Aslam
39. Gulam Ali
40. Rahat Fateh Ali Khan
41. Vishal Shekhar
42. Shankar Eshaan Loy
43. Alka Yagnik

44. Amit Trivedi
45. Kareena Kapoor
46. Badshah
47. Bohemia
48. Alia Bhatt
49. Mohit Chauhan
50. Himesh Reshamiya
51. Saleem Suleman
52. KK
53. Kailash Kher
54. Javed Ali
55. Shaan
56. Papon
57. Farhan Akhtar
58. Benny Dayal
59. Raftaar
60. Aayushman Khurana
61. Sajid Wajid
62. Sonu Nigam
63. Pritam Chakravorty
64. Meet Brothers
65. Armaan Malik
66. Kanika Kapoor