

**Netaji Subhas Institute of Technology**  
**Azad Hind Fauj Marg: Sector-3**  
**Dwarka, New Delhi – 110078**  
**M - 9811913616**

F.No. 84(147)/2011-2012/DSW//MUN/NSIT/Part-II/

Dated: 10.03.2017

**SHORT TERM NOTICE INVITING TENDER**

Sealed item rate tenders are hereby invited from the DVAT Registered experience agencies for the Arrangement of Snacks, Lunch and Dinner for COLLOQUIUM 2017 so as to reach the office of the undersigned upto 2 p.m on dated 17<sup>th</sup> March Tenders shall be opened on the same day at 3:30 p.m (Room No. 7, Admin block).

ARRANGEMENT OF SNACKS, LUNCH FOR COLLOQUIUM 2017 FOR THREE DAYS I.E. 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>TH</sup> of March 2017 (for 400 people )

Estimated Cost : Rs. 1,79,000/-

**Terms and Conditions:**

1. Schedule of Quantity: As per Annexure - "A".
2. The material shall be strictly as per given in the nomenclature & specifications. The Materials of superior quality in the market shall be supplied.
3. The technical bid will be opened firstly on the date mentioned above and the financial bid will be opened later and only for those tenders which qualify in the technical bid.
4. The rates are to be quoted along with DVAT and other applicable taxes for its delivery in the institute. Nothing extra shall be paid.
5. Destination: The material shall be delivered at NSIT at scheduled time and date.
6. 100% payment shall be made through NEFT/RTGS after the delivery of material in good
7. Inspection: The material shall be inspected by authorized representatives of NSIT at the time of Refreshment and Lunch.
8. EMD amounting to Rs. 3580.00 shall be deposited along with the tender documents in the form of Pay Order/Demand of a Scheduled Bank issued in favour of "Director, NSIT".
9. Agency must submit proof of DVAT Registration Certificate and latest DVAT return in Form-56 from October-2016 to December-2016.
10. Copy of PAN Card with ownership proof.
11. The tenders received after the due date and time will not be accepted.
12. The tenders sent by courier/ post shall not be accepted.
13. In the event of specified date of opening of tenders is declared as a holiday, the tenders shall be opened at the same place and same time on the next working days.

14. The purchaser reserves the right to accept or reject any or all quotations without assigning any reason.
15. Over writing/over typing should be avoided, if any, should be authenticated by putting the initials by the authorized signatory of the firm.
16. In case quality of food found to be inferior or its ill-time services, the caterer can be black listed for further services in the Institute.
17. The crockery should be melamine and tissue papers will have to be provided by the caterer.
18. Registration Certificate under FSSAI.

The tender documents consisting of the above can be downloaded from the Delhi Govt. Web portal <http://delhigovt.nic.in> and NSIT websites [www.nsit.nic.in](http://www.nsit.nic.in) and the downloaded documents have to be used for quoting the tender and these documents shall only be opened subject to fulfilment of conditions and submission of documents / EMD etc. Bidder shall submit the tender in a sealed envelope. Tenderers who have downloaded the tender documents from the website shall submit the tender in two sealed envelopes marked as Envelope-I ( Technical Bid) and Envelope –II ( Price bid downloaded from the NSIT website).

Technical bid must contain the following documents:-

1. EMD of Rs 3,580 along with tender documents in the form of Pay Order/ Demand draft of a Scheduled bank issued in favour of “Director, Netaji Subhas Institute of Technology”.
2. Self attested copy of DVAT Registration Certificate (DVAT)
3. Latest DVAT return (Form 56, October-December 2016)
4. Self attested copy of PAN card along with ownership proof.
5. Acceptance of NIT
6. Registration Certificate under FSSAI.

Both envelopes must be enclosed in Envelope –III. In case Envelope-1 Is not annexed then Envelope-II containing price bid will not be annexed at all.

Dean Student Welfare

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**Price Bid**

**(ANNEXURE "A")**

**Sub: Arrangement of Refreshment & Lunch for Colloquium (2017) for three days i.e. 24.3.2017 to 26.3.2017**

S. No.	Description of Goods			Qty.	Rates (Rs.)	Amount (Rs.)
		Morning Snacks	Lunch	Evening Snacks		
1	Day 1 (24 <sup>th</sup> March 2017)			❖ Spring rolls ❖ Tikki ❖ Golegappa ❖ Tea/Coffee	70 people	
2	Day 2 (25 <sup>th</sup> March 2017)		❖ Dal Makhni ❖ Shahi Paneer ❖ Tandoori Roti ❖ Salad ❖ Jeera Rice ❖ sweetdish (Gulab Jamun/Ice Cream)	❖ Samosa ❖ Tea/Coffee ❖ Biscuits (2 each)	400 people	
3	Day 3 (26 <sup>th</sup> March 2017)	Tea/Coffee Biscuits Bread/Pakora	❖ Rajma ❖ Shahi Paneer ❖ Tandoori Roti ❖ Salad ❖ Veg Pulao ❖ sweetdish (Gulab Jamun/Ice Cream)	❖ Chowmein ❖ Chilli Potato ❖ Tea/Coffee ❖ Biscuits (2 each)	400 people	
4		Water – (500 ml bottle) (Bisleri)			1800 bottles	
		Total				
		Service Charge				
		Grand Total				

Signature of Agency Representative

Date :